



NEW JERSEY COLLEGE HEALTH ASSOCIATION

General Meeting Minutes October 16, 2024 Centenary University Hackettstown, NJ

In-person attendees:

Theresa Lord-Stout (Centenary University); Cynthia Perillo (Centenary University); Dr. Ann Marie Falbo (Centenary University); Joan Galbraith (Drew University); Barbara Ackerson (Montclair University); Susan Graziano (Montclair University); Kara Maxsimic (Ramapo University); Scott Woodside (Rowan University); Joseph Henson (Seton Hall University); Sharon Virkler (Seton Hall University); Diane Lynch (Seton Hall University); Kyle Weisholtz (Stevens Institute of Technology); Carol Buzinkai (Stevens Institute of Technology); Holly Heller (The College of New Jersey)

Virtual attendees:

Cynthia Striano (Caldwell University); Teresa Sacca (Georgian Court University); Nichole Jenisch (Montclair University); Neida Lewis (The College of New Jersey); Fazia Weaver (William Paterson University)

- I. Call to Order:
 - a. The business meeting was called to order by Kyle Weisholtz at 12:50pm.
- II. Report of Officers:
 - a. President (Kyle Weisholtz)
 - i. There are two (2) items which will be put out to vote by membership. The first item is the creation of a new Executive Board position, the Member at Large. The main purpose of this position is to provide help and support with program planning, and other assistance as needed. This role would be a good introduction to the Executive Board positions. The second item is to propose reducing the number of in-person meetings due to declining attendance, especially the fall meeting. With staffing challenges, it is more difficult for staff to get away from their offices. The amount of time to plan and execute these meetings is labor intensive for the number of people who actually attend. Kyle proposed focusing on one main meeting and conference in May, with increased ceu's and vendor participation. In lieu of a fall conference, a suggestion is to have an in-person networking event such as a dinner; other ideas are welcome with the goal of getting members together without a formal meeting. As discussed previously, the Mental Health Summit would take the place of a January meeting. Kyle will send an email out to membership after the meeting to vote on these two items.

- ii. Director's Group: The board has been talking about starting a director's group, as a way for Health Service directors to come together and discuss any issues or concerns. An interest email with a google form was previously sent out. Based on responses, the meetings will be held via Zoom on the second Monday of every month from 9-10am. Zoom links will be sent via email prior to the meeting. Anyone who is in a director or "person in charge" position of their Health Service is welcome to attend.
 - iii. The annual Mental Health Summit will be held on January 9, 2025 at Stevens Institute of Technology. All members should make an effort to attend this important conference. Registration information will be forthcoming.
 - iv. For anyone planning to attend the May 2026 ACHA conference in New Orleans, Kyle is planning to organize a NJCHA happy hour meet-up, most likely on the Wednesday of that week.
 - v. The Mary-Kate Hefferen award (one of the NJCHA annual awards) is a monetary award. Reminder that the award recipient can use those funds in any way they see fit for educational purposes, including going toward conference fees.
- b. Vice President (Joe Henson)
- i. The next NJCHA conference and general meeting will be held on May 22, 2025 at Bloomfield College. The content so far includes TB surveillance/latent TB with a speaker from Rutgers.
 - ii. For ceu's from today's conference, attendees will receive an email to complete a survey and obtain credits.
 - iii. Joe will be meeting with VaxCare and will consider them as possible vendor for future meetings.
 - iv. MACHA updates: Joe is on the board of MACHA as the Member at Large. Award nominations as well as executive board nominations are now being accepted (one-year commitment for the board). There will be a virtual MACHA conference on November 8 from 8am-1pm. There is no fee for ACHA members but registration is required. MACHA also hosts monthly "coffee talks" virtually and there is the possibility of an in-person conference in 2025. A recent meeting topic was on electronic scooters on campus and accidents, and is a possible topic idea for a future NJCHA meeting.
 - v. Any ideas for presenters or educational content for future meetings should be forwarded to Joe. Host schools are needed for May 2026, and possibly fall 2025. Reach out to Joe if interested in hosting (southern NJ school preferred since recent meetings have all been in the northern region).
- c. Recording Secretary (Joan Galbraith)
- i. Meeting minutes from the general meeting in May 2024 at TCNJ were sent out on the listserv two weeks prior to the meeting. No changes or corrections were suggested and the minutes were approved as written. Reminder that meeting minutes can be found on the new and improved NJCHA website.
- d. Corresponding Secretary (Holly Heller)

- i. The membership year is from November 1 through October 31 of every year. The new website does not allow renewal until membership expires, so Holly will send out an email reminder on or before November 1 reminding members to renew. The membership fee is the same (\$50 for individuals), and checks are still one of the payment options (along with credit cards and PayPal). Membership includes access to the listserv, so don't forget to renew!
 - ii. Holly will send out email reminders for the Mental Health Summit and MACHA conferences along with registration information as those times approach.
 - e. Treasurer (Kathy Dolan)
 - i. Absent- no report today
- III. Open Forum (Diane Lynch, noderator)
 - a. Topics were sent by members prior to the meeting and included:
 - i. RN standing orders—do schools use them? Seems SO's are most useful for schools without an MD or NP present. Some schools have RN standing orders for typical RN visits such as blood draws, immunizations, etc. and the RNs have their own schedule of patients. Others have SO's for additional items such as UTIs and asymptomatic STI screening, however some of these visits end up being NP visits.
 - ii. LPNs—does anyone use them? They require on-site supervision at all times.
 - iii. How do Health Services manage students who get dropped off to their offices by campus security? Most responded that they have some sort of triage process, where a student will be evaluated and managed from there. Health Services are not emergency rooms and if it is a true emergency, 911 should be called.
 - iv. NJIIS: for schools that have an interface set up with their EMRs, is it helpful? In general—yes. For NJ students, it makes the immunization compliance process much easier as immunizations are automatically populated. Some minor glitches exist such as names have to be exact. Bidirectional interface vs unidirectional interface: some schools were required to have bidirectional interfaces as they were administering covid vaccines in their offices. Otherwise, schools are not required to input vaccine information into NJIIS (only required for pediatric patients up to a certain age; at the time of the meeting, it was uncertain as to what this upper age limit is but we will follow up).
 - v. Excuse notes: ongoing topic! Most schools at least provide verification of a visit, some verify an illness without giving specific information. Ultimately up to professors to excuse an absence.

IV. Adjournment

- a. The meeting was adjourned at 2pm by Kyle Weisholtz.

Respectfully submitted,
Joan Galbraith