



NEW JERSEY COLLEGE HEALTH ASSOCIATION
General Meeting/Hybrid
Centenary University
Hackettstown, NJ

October 12, 2023

Business Meeting Minutes

In-person attendees:

Theresa Lord-Stout (Centenary University); Cynthia Perillo (Centenary University); Mary Jean Vignali (Drew University); Carol Brown Taylor (Fairleigh Dickinson University); Barbara Ackerson (Montclair University); Susan Graziano (Montclair University); Kathleen Dolan (Rowan University); Scott Woodside (Rowan University); Sharon Virkler (Seton Hall University); Diane Lynch (Seton Hall University); Kyle Weisholtz (Stevens Institute of Technology); Alyssa Lugtu (Stevens Institute of Technology); Holly Heller (The College of New Jersey); Neida Lewis (The College of New Jersey)

Virtual attendees:

Cindy Striano (Caldwell University); Joan Galbraith (Drew University); Teresa Sacca (Georgian Court University); Patricia Aponte (Kean University); Carolyn Smith (Kean University); Marci Blaszk (Kean University); Kristine Sparks (Kean University); Ana Rueda-Gomez (Kean University); Mary Dennis (Kean University); Joseph Henson (Seton Hall University); Katen Moore (Stevens Institute of Technology); Vanessa Benitez (Stevens Institute of Technology); Cara Barlis (The College of New Jersey); Barbara Clark (The College of New Jersey); Marilyn Majaro (The College of New Jersey); Ana Slack (The College of New Jersey); Janice Vermeychuk (The College of New Jersey)

Vendors: None

I. Call to Order:

The business meeting was called to order at 1:35pm by Kyle Weisholtz.

II. Reports of Officers:

A. President (Kyle Weisholtz): Kyle thanked Theresa Lord-Stout and Centenary University for hosting today's meeting.

a. In lieu of a NJCHA general meeting in January, all members are encouraged to attend the New Jersey Higher Education Mental Health Summit being held on January 10, 2024 at Seton Hall University. Kyle will send registration information to the listserv some time after today's meeting.

b. Items for vote at today's meeting: 1) Per the by-laws, emeritus members need to be recommended by the Executive Board and ratified by vote of the membership. Janice Vermeychuk was presented to the membership as an emeritus member and approved by

membership vote. 2) Proposed changes to the by-laws were emailed to membership prior to today's meeting. The changes were approved by membership vote. 3) Fee changes were previously voted upon via email prior to today's meeting, and took effect immediately.

c. Reminder that 2024 is an election year for those considering serving on the Board of NJCHA.

B. Vice-President (Holly Heller reporting for Joe Henson):

a. Information about continuing education credits for today's meeting will be sent via email after the meeting.

b. MACHA update: anticipated conference for fall of 2024 in Philadelphia—more information to come.

c. The spring 2024 meeting will be held at TCNJ on May 21. This will be in-person only, no virtual option. Content TBD.

d. Host schools are needed for 2024-25. Possibility of no NJCHA fall 2024 conference in order to encourage attendance at MACHA.

C. Corresponding Secretary (Holly Heller):

a. Website update: the new website is still in the works and will hopefully be ready to launch within the next four weeks. The web address will still be the same but the website will have a brand new, updated look.

b. An email re: membership renewal will be sent out on the listserv shortly.

Reminder that the membership year runs from November 1 through October 31.

D. Recording Secretary (Kyle Weisholtz reporting for Joan Galbraith):

a. Minutes from the May 2023 meeting at Monmouth were sent to the membership via email prior to today's meeting. The minutes were approved as written (Holly Heller).

E. Treasurer (Kathy Dolan):

a. Total assets as of today: \$8,682.98 (TD Bank \$6,030.69; PayPal \$2,652.29).

b. Expenses from the period between 5/23/23–10/12/23 were \$2,564.61 and include spring conference expenses and 1+1 website cost. Pending expenses: cost for the fall conference (room, catering) and speaker honorarium; webmaster fee for new website design (\$1,600).

c. Income from the period between 5/23/23 -10/12/23 was \$1,653.93 and includes conference fees and membership dues.

d. Membership: as of today, 70 active members (8 emeriti members) with 22 institutions represented.

III. Adjournment

The business meeting was adjourned at 1:50pm.

Respectfully submitted,
Joan Galbraith